

Ham Lake Area Chamber of Commerce
Business/Membership/Board Meeting Minutes
September 20, 2011 7:30am
Willowstone Subway ~ Ham Lake, MN

Attending: Kim Hanson, Nancy Braastad, Tim Holtz, Dan Jacott, Ellen Christopherson, Kim Ward, Joey Erikson and Dan Butler (the Kim mentioned in these minutes is Gambling Manager Kim Hanson, unless otherwise noted)

Joey called the meeting to order.

The August 16, 2011 minutes were reviewed. Nancy made a motion to approve as presented. Dan B seconded, all ayes, carried.

The YTD P&L was presented. Nancy made a motion to approve as presented, Kim W seconded, all ayes, carried.

Gambling:

The following documents were reviewed:

- LG 1004 Gambling Claims, dated September 20, 2011
- Tax Return, Schedules A, B2, Schedule C/D, E, for August 2011
- Perpetual inventory for August 2011
- Bank statements and bank reconciliation's for August 2011.

Kim reports that \$10,750 has been donated YTD. She will check her records as the Blaine HS All Night party is not on the list even though a \$250 donation was approved. Kim suggested donations to NACE, the Jefferson Jaunt and the City of Ham Lake. Dan J made a motion to table the vote until the donation request letters can be reviewed. Ellen seconded, Dan B nay, rest aye, carried.

Kim does not have her expense voucher form for her expenses; she will submit it.

Majestic Oaks plans to be open every day this winter.

Nancy suggested Kim look into \$5 pull tab games. Kim responded that those games have not been profitable in the past.

Kim reports that it is now legal to pay for inventory by EFT. Ellen made a motion to pay the pulltab inventory vendors by EFT. Dan J seconded all ayes, carried.

Ham Lake Lanes has lost money the past few months. Kim will ask accountant Tom Johnson to prepare a P&L by site so that it can be determined how to improve business there. Kim thinks that since bowling leagues are now starting, business should get better.

The casino bus trip planned for 9/24 has 40+ people signed up and is considered full.

Kim W suggests that the management staff's wages be allocated to the sites based on sales versus time spent. This will be a more accurate accounting of those wages.

Kim Hanson left the meeting. She left a note that stated: "To whom it may concern: I am giving my two week notice as of 9/20/2011" Signed Kim Hanson.

Discussion: it was decided to accept Kim Hanson's voluntary resignation. She will be paid for the two weeks, but will be asked to return all the chamber's items in her possession tomorrow.

Members will meet tonight at 6pm at Majestic Oaks to plan a transition to a new gambling manager. Joey will ask Kris Blanchard to be the new gambling manager. Ellen will contact the Gambling Control Board to make them aware of the situation.

Joey will ask Helen K to run the casino bus trip.

Old business

Ellen has spoken to Lynn Israelson regarding the open office position. She is interested. Kim W and Ellen will follow through.

All the golf tournament bills have been paid. There are a few hole sponsors who have not paid. Kim Hogdal will reinvoice.

New business

Al Quist is working to get the tax filing method clarified. He will keep Joey updated.

Meeting adjourned.

Respectfully submitted,
Kim Hogdal